

## Technical Bulletin

### ISS45 Store Balance Report

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This report was built with the objective of giving the ISS45 user all the necessary means of balancing sales against money collected. Although there are many reports available, the Store Balance Report has taken some of those and combined them into one. It is recommended that this report be used for balancing purposes.

This document describes the fields that are populated on the Store Balance Report and the formulas used for the balancing.

#### STORE BALANCE REPORT FIELDS AND FORMULAS

**Grand Total** - this is the total that the store has collected since it opened or was installed with the V8 system. This total will increment daily after an End of Day has been performed. A #1 Cold Start at the POS will decrease this total by the total that resides on that particular POS. It is *NOT* recommended to use the #1 Cold Start. The #5 Cold Start should be used when one is needed. A Store Open will reset this number to zero.

$$\text{Current Grand Total} - \text{Previous Day Grand Total} - \text{Current Tax Collected} = \text{Current Net Sales}$$

**Total Sales (Net)** - Total of ALL Department NET Sales, taxable and non taxable. Also includes non netted coupons.

$$\text{Taxable Sales} + \text{Non Tax Sales} + \text{Non Netted Coupons} - \text{Misc Paid Outs} + \text{Non Merchandise Sales} + \text{Promotion Discounts (NET)} = \text{Total Sales (Net)}$$

$$\text{Total Sales (Net)} + \text{Tax Collected} + \text{Netting Coupons} - \text{Promotion Discounts (NET)} = \text{Total Media Value}$$

**Total Daily Gross Sales** - Total of all Sales including Refunds and Discounts.

$$\text{Total Sales (Net)} + \text{Refunds} + \text{Discounts} + \text{Bottle Refunds} = \text{Total Daily Gross Sales}$$

**Net Sales** - Total Net Sales with tax and non merchandise sales.

$$\text{Taxable Sales} + \text{Non Tax Sales} + \text{Tax Collected} + \text{Non Netted Coupons} + \text{Promotion Discounts (NET)} = \text{Net Sales}$$

**Non Merchandise Sales** - All sales from Departments that are flagged as Non Merchandise Departments.

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**Misc Paid Outs** - Negative Non Merchandise Sales, considered a Pay Out from a Non Merchandise Department.

**Tax Collected** - All tax that was collected from Taxable Sales. Tax Refunded has been subtracted from this total.

**Tax Refunded** - All tax that was refunded or returned to the customer. Return Transactions or Return Items that had tax.

**Tax Exempted** - All tax that was exempted from any sales. Tax Exempt function must be used in order to populate this field.

**Tax Forgiven** - All tax that was forgiven by the Food Stamp Tender.

**Training Sales** - Total of all sales that were done in Training Mode on the POS. This total is *NOT* included in any of the stores sales. Informational only.

**Store Coupons** - Total of all Store coupons that were taken at the POS. IF the Store Coupon is set to NET sales, this amount will already be included in the Total Sales (Net).

**Vendor Coupons** - Total of all Vendor coupons that were taken at the POS. IF the Vendor Coupon is set to NET sales, this amount will already be included in the Total Sales (Net).

**Electronic Vendor Coupons** - Specially designed for customer. Requires special program that would populate this field. Not part of the ISS45 program.

**Smart Card Coupons** - Specially designed for customer. Requires special program that would populate this field. Not part of the ISS45 program

**Bonus Coupons** - Total of all Bonus coupons that were taken at the POS. This is linked to Vendor Coupon and Bonus Coupon parameters can affect this total. If the Bonus Coupon is set to NET sales, this amount will already be included in the Total Sales (Net).

**Electronic Store Coupons** - Specially designed for customer. Requires special program that would populate this field. Not part of the ISS45 program

**Voids** - Total of Item Voids, Item Cancels *AND* Transaction Voids



**Bottle Deposits** - Item Return that is Linked to an Item and flagged as Bottle Deposit/Refund. Setup a PLU and link to Item Return that is flagged as Bottle Deposit/Refund.

**Bottle Refunds** - Item Return that is flagged as Bottle Deposit/Refund, but is *NOT* linked to an item. Return the PLU used for Bottle Deposit above.

**Refunds** - Total of Item Returns *AND* Transaction Returns. Item Returns flagged as Bottle Deposit/Return are *NOT* included in this total.

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**In Safe** - Total amount in the IN SAFE column when the Safe has been LOCKED.

**Add Loan** - The total amount that has been LOANED to the Active Cashiers by using Cashier Add Loan function on the Front Office MFS OR by using the Add Loan function AT the POS.

**Cash Pickup** - The total amount that has been PICKED up from the Active Cashiers by using the Cashier Pickup function on the Front Office MFS OR by using the Pickup function AT the POS.

**Receipt** - The total amount that was Received into the SAFE by using the Bank Receipt function on the Front Office MFS. This will reset to zero when the Safe has been LOCKED.

**Deposit** - The total amount that was Deposited from the SAFE by using the Bank Deposit function on the Front Office MFS. This will reset to zero when the Safe has been LOCKED.

**ROA** - The total amount of Receipts by using the ROA function on the Front Office MFS. ROAs done at the POS are *NOT* included in this total.

**Paid Out** - The total amount of Pay Outs by using the Paid Out function on the Front Office MFS. Paid Outs done at the POS are *NOT* included in this total.

**Media Transfer** - This is no longer used. Multi Safe has been removed from the ISS45 System. Versions previous to 8121-050 could use multi safe. This is when you have more than one safe and you transfer media between them.



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**Taxable Refunds** - Total of Returned Items that had tax.

**Non-Tax Refunds** - Total of Returned Items that did *NOT* have tax. Bottle Refund will also be added to this total.

**Promotion Discounts** - Total Amount of Discounts given from Member Promotions. Rather they are Netting or Not Netting, this figure includes Both.

You will need to know which promotions are netting and which are not in order to balance as this is part of the formula for **Total Sales (Net)** and **Net Sales**. The ideal situation would be to have two (2) fields, one for netting promotions and one for non netting promotions.

